



SPACE ONLY STAND PLAN SUBMISSION 2017

CONTRACTOR:	
DATE:	
EXHIBITION:	
LOCATION:	
EXHIBITOR	
STAND NO:	
CONTACT NAME:	

You also need to supply plans clearly showing elevation heights for stand builds under 4m

If your build exceeds 4m, you must also submit structural calculations.

**We also require a: COMPLETED METHOD STATEMENT FORM
And a COMPLETED RISK ASSESSMENT FORM.**

Please bear in mind that these are requirements of Ricoh Arena management

If contractors other than your main contractor will be involved in the build, we also require contact numbers for these

Please email to: davidpescod@aol.com